OAKBROOK TERRACE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES REGULAR MEETING 17W400 BUTTERFIELD ROAD OAKBROOK TERRACE, IL 60181

April 12, 2023 6:00pm

AGENDA

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- I. CALL TO ORDER (Ventura)
- II. ROLL CALL (Boksa)
- III. PLEDGE OF ALLEGIANCE (All)
- IV. APPROVAL OF MINUTES –

 Board of Trustees Regular Meeting Open Session / March 8, 2023 (Ventura)
- V. APPROVAL OF TREASURER'S REPORT March 31, 2023 (Sarallo)
- VI. PUBLIC PARTICIPATION (Ventura)
- VII. OLD BUSINESS (Ventura)
 - A. Other Old Business

VIII. NEW BUSINESS

- A. Review and Approve Current Bills (Sarallo)
- B. Review/Consider/Accept Insurance Renewal from Assured Partners Insurance (Sebesta)
- C. Review/Discuss/Consider Revised Contract/Agreement with Emergency Vehicle Service (DeLuca)
- D. Other New Business

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- IX. CORRESPONDENCE (Ventura)
 - DuPage County/Decennial Committees on Local Government Efficiency Act
- X. FIRE CHIEFS' REPORT (DeLuca Jr.)
 - Monthly Executive Summary
- XI. HR/FINANCE DIRECTOR REPORT (Sebesta)
- XII. LEGAL COUNSEL (Miller)
- XIII. CLOSED SESSION (If Required) (Ventura)
 - A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
 - B. Collective Negotiating Matters, Salary Schedules
 - C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
 - D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
 - E. The Sale or Purchase of Securities, Investments, or Investment Contracts
 - F. Emergency Security Procedures
 - G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
 - H. The Establishment of Reserves for Claims or Settlement of Claims
 - I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure
- XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION
- XV. ADJOURNMENT (Ventura)
- XVI. NEXT REGULAR MEETING: May 10, 2023

Upon adjournment of the regular meeting of the Board of Trustees of the Oakbrook Terrace Fire Protection District, the Regular Meeting of the Board of Fire Commissioners for the Oakbrook Terrace Fire Protection District shall commence.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT 17W261 BUTTERFIELD ROAD OAKBROOK TERRACE, IL 60181 **BOARD OF TRUSTEES REGULAR MEETING MINUTES**

April 12, 2023

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 6:00 p.m. on April 12, 2023, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller, HR/Finance Director Gregory J. Sebesta, Administrative Assistant Renee Boksa Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of March 8, 2023, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending March 31, 2023.

Sarallo motioned to approve the Treasurer's Report as presented, seconded by Haring. Roll Call: Ventura, Sarallo, Haring

Absent: None MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT **BOARD OF TRUSTEES** REGULAR MEETING MINUTES April 12, 2023 Page 2

OLD BUSINESS

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No old business required at this time.

NEW BUSINESS

A. Review and Approve Current Bills: Trustee Sarallo read the grand total of \$74,169.46, for current bills as of April 12, 2023.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None MOTION PASSES

B. Review/Consider/Accept Insurance Renewal from Assured Partners Insurance: The Board reviewed and discussed the insurance proposal submitted.

Ventura motioned to accept the proposal from Assured Partners Insurance not to exceed \$23,971.00, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None MOTION PASSES

- C. Review/Discuss/Consider Revised Contract/Agreement with Emergency Vehicle Services: Chief DeLuca stated that he spoke with Steve Garite with EVS regarding changes to the Agreement. Chief DeLuca expressed some concerns relating to the terms therein. This item will be tabled until the May 10, 2023 meeting.
- D. Other New Business: No other new business

CORRESPONDENCE

DuPage County/Decennial Committees on Local Government Efficiency Act: The Board and Attorney Miller discussed the correspondence received from DuPage County. Attorney Miller will assist the Board and Fire Chief in completing the requested information for the District and prepare an Ordinance for the May meeting.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT **BOARD OF TRUSTEES** REGULAR MEETING MINUTES April 12, 2023 Page 3

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- Chief DeLuca provided a monthly Executive Summary to the Board.
- Chief DeLuca has attended numerous meetings with the Hope Task Force as the epidemic has expanded to include fentanyl and other drugs.
- Chief DeLuca informed the Board that the DesPlaines Fire Department is seeking to utilize Du Comm or AC/DC for emergency dispatch services. The concern expressed at a recent meeting was how this will impact either agency or the existing shareholders and residents.
- The District has been requested to participate in the OBT Park Districts' "Touch a Truck" event on May 20, 2023.
- The District has been invited to participate in a Memorial Day parade. Due to the status of some apparatus out of service, a response will be given in a few weeks.

HR/FINANCE DIRECTOR REPORT

HR/Finance Director Sebesta informed the Board that the District should be receiving the final worksheet from the County and will then begin to prepare the Budget for the District.

LEGAL COUNSEL REPORT

Attorney Miller requested the Board into closed session.

CLOSED SESSION

Ventura motioned to go into closed session, seconded by Haring at 6:38pm.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

The Board resumed to open session at 7:07pm

President Ventura stated that Chief DeLuca has submitted a letter to the Board of Trustees indicating that he will not be seeking a contract of employment beyond his current contract end date of May 7, 2023. The Board elected to extend the termination date of his contract from May 7, 2023 to May 31, 2023.

Ventura motioned to extend Chief DeLuca's last day to May 31, 2023, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

ADJOURNMENT

Haring moved, seconded by Sarallo to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:08pm.

Submitted by,

Renee Boksa

Administrative Assistant