OAKBROOK TERRACE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES REGULAR MEETING 17W261 BUTTERFIELD ROAD OAKBROOK TERRACE, IL 60181

February 8, 2023 7:00pm

AGENDA Page 1 of 2

- I. CALL TO ORDER (Ventura)
- II. ROLL CALL (Boksa)
- III. PLEDGE OF ALLEGIANCE (All)
- IV. APPROVAL OF MINUTES –
 Board of Trustees Regular Meeting Open Session / January 11, 2023 (Ventura)
- V. APPROVAL OF TREASURER'S REPORT January 31, 2023 (Sarallo)
- VI. PUBLIC PARTICIPATION (Ventura)
- VII. OLD BUSINESS (Ventura)
 - A. Review/Approve Final Audit Report for FY Ending 5/31/2021 (Sebesta)
 - B. Other Old Business

VIII. NEW BUSINESS

- A. Review and Approve Current Bills (Sarallo)
- B. Review Workers' Compensation 2022 Audit (Sebesta)
- C. Renewal of Business Line of Credit with Community Bank of Elmhurst (Sebesta)
- D. Review/Discuss/Approve Service Estimate from Interstate Power Systems (DeLuca)
- E. Other New Business

OAKBROOK TERRACE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES REGULAR MEETING 17W261 BUTTERFIELD ROAD OAKBROOK TERRACE, IL 60181

February 8, 2023 7:00pm

AGENDA Page 2 of 2

- IX. CORRESPONDENCE (Ventura)
- X. FIRE CHIEFS' REPORT (DeLuca Jr.)
 - Monthly Executive Summary
- XI. HR/FINANCE DIRECTOR REPORT (Sebesta)
- XII. LEGAL COUNSEL (Miller)
- XIII. CLOSED SESSION (If Required) (Ventura)
 - A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
 - B. Collective Negotiating Matters, Salary Schedules
 - C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
 - D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
 - E. The Sale or Purchase of Securities, Investments, or Investment Contracts
 - F. Emergency Security Procedures
 - G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
 - H. The Establishment of Reserves for Claims or Settlement of Claims
 - I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure
- XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION
- XV. ADJOURNMENT (Ventura)
- XVI. NEXT REGULAR MEETING: March 8, 2023

OAKBROOK TERRACE FIRE PROTECTION DISTRICT 17W400 BUTTERFIELD ROAD OAKBROOK TERRACE, IL 60181 **BOARD OF TRUSTEES** REGULAR MEETING MINUTES

February 8, 2023

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on February 8, 2023, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller, HR/Finance Director Sebesta Administrative Assistant Renee Boksa Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of January 11, 2023, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending January 31, 2023.

Ventura motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT BOARD OF TRUSTEES REGULAR MEETING MINUTES February 8, 2023 Page 2

OLD BUSINESS

- A. Review/Approve Final Audit Report for FY Ending 5/31/2021: Finance Director Sebesta informed the Board that the final audit will be completed within a week. Copies will be forwarded to the Board of Trustees.
- B. Other Old Business: No other old business

NEW BUSINESS

A. Review and Approve Current Bills: Trustee Sarallo read the grand total of \$14,690.05, for current bills as of February 8, 2023.

Haring motioned to approve the current bills, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None MOTION PASSES

- B. Review Workers' Compensation 2022 Audit: Finance Director Sebesta reviewed with the Board the documents received and noted that the District will be receiving a refund of \$8,206.00.
- C. Renewal of Business Line of Credit with Community Bank of Elmhurst: Finance Director Sebesta informed the Board that he is expecting the line of credit renewal with Community Bank and will forward a copy to Attorney Miller for review, once it is received.
- D. Review/Discuss/Approve Service Estimate from Interstate Power Systems: Chief DeLuca informed the Board that Truck 49 requires emergency repairs to function properly.

Ventura motioned to approve the emergency repairs with Interstate Power Systems, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None MOTION PASSES

E. Other New Business: No other new business

CORRESPONDENCE

No correspondence required at this time.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT **BOARD OF TRUSTEES** REGULAR MEETING MINUTES February 8, 2023 Page 3

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- Chief DeLuca provided a monthly Executive Summary to the Board.
- Chief DeLuca informed the Board that the MABAS IL Master Agreement renewal is approaching. He has discussed with Attorney Miller the minor changes that have been made. This item will be presented at the March meeting for the Boards' approval.
- Chief DeLuca and Fire Inspector Russell have attended several Du-Comm meetings pertaining to fire alarm monitoring. The monthly monitoring fee will increase over the next several years as part of their previously presented increase plan. Du-Comm noted that the existing fire alarm fee structure has not increased in a long period.
- It was stated at a Good Sam Chiefs' meeting that paramedic enrollment has increased. Fire agencies are assisting student paramedics in the ride along program. All agencies, including Oakbrook Terrace, have committed to the effort.
- The Illinois Fire Service Institute is providing wellness & safety programs for First Responders as well as numerous other entities. Chief DeLuca will evaluate available programs to see if there are other options for addressing Fire District personnel.

HR/FINANCE DIRECTOR REPORT

No HR/Finance report required at this time.

LEGAL COUNSEL REPORT

- Attorney Miller informed the Board that this years' CPI will be at 6.5%. This item relating to the budget & appropriation will be discussed at future meetings.
- The Covid-19 public health emergency will be ending May 11, 2023.
- Attorney Miller requested a closed session with the Board of Trustees.

CLOSED SESSION

Trustee Ventura motioned to go into closed session at 7:29pm, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None MOTION PASSES

The regular meeting was reconvened at 7:42pm.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

President Ventura stated that the Board discussed items A, B, and G.

ADJOURNMENT

Haring moved, seconded by Sarallo to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:43pm.

Submitted by

Renee Boksa

Administrative Assistant