

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W261 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

November 9, 2022
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / October 12, 2022 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT –** October 31, 2022 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Review/Consider/Approval of 2023 Workers Compensation Premium Renewal (Sebesta)
 - C. Ordinance 2022-08 / Amending Ambulance Service Rates (Sebesta)
 - D. Review/Approve Resignation Letter: Paramedic Emilio Rodriguez (DeLuca)
 - E. Other New Business

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IX. CORRESPONDENCE (Ventura)

- DuPage County Board of Review

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

- Tax Extension Estimate

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: December 14, 2022

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
November 9, 2022

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on November 9, 2022, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Haring
Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller, HR/Finance Director Sebesta
Administrative Assistant Renee Boksa
Absent: Trustee Sarallo

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of October 12, 2022, seconded by Ventura.

Roll Call: Ventura, Haring

Absent: Sarallo
MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Haring presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending October 31, 2022.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Haring

Absent: Sarallo
MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

No Old Business required at this time

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NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Haring read the grand total of \$61,993.08, for current bills as of November 9, 2022.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- B. Review/Consider/Approval of 2023 Workers Compensation Premium Renewal:** The Board and Finance Director reviewed and discussed the information submitted by IPRF for the workers compensation renewal.

Ventura motioned to accept the 2023 Workers Compensation Premium Renewal of \$78,809.00 as presented, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- C. Ordinance 2022-08/ Amending Ambulance Service Rates:** Finance Director Sebesta and Attorney Miller informed and discussed with the Board that the GEMT rates have changed for ambulance services.

Haring motioned to approve Ordinance #2022-08, seconded by Ventura.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- D. Review/Approve Resignation Letter: Paramedic Emilio Rodriguez:** The Board received and read the resignation letter from Emilio Rodriguez.

- E. Other New Business:** No other new business

CORRESPONDENCE

- **DuPage County Board of Review:** The Board of Trustees reviewed the information from the Board of Review Assessment Appeals. The Board discussed and agreed that it would be cost prohibited for the District to pursue.

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FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- Personnel participated in several Fire Prevention Week Public Education details, inclusive of school presentations and fire evacuation drills. Additionally, Chief DeLuca attended a Community Risk Reduction meeting that provided guidelines for a safety analysis for the community.
- Chief DeLuca attended a school safety summit meeting at District 48 regarding fire safety and school security measures.
- The quarterly Fire Chiefs' meeting conducted by Advocate Good Samaritan Health included a discussion with surrounding agencies in handling certain emergency responses. Further review will be initiated to determine if the response plan should be modified.
- An invite was sent out to surrounding municipalities to attend an Intergovernmental Agreement meeting on November 17, 2022 at a new location, the previous meetings were held at Willowbrook High School. The Trustees are invited to attend this informal meeting.

HR/FINANCE DIRECTOR REPORT

- As a matter of reference, the written exam for the full-time commissioned testing process will be held on Saturday, November 12, 2022. The District will receive the test results within a week's time period.

LEGAL COUNSEL REPORT

- Attorney Miller mentioned that the Truth in Taxation hearing will be on the December 14, 2022 agenda meeting then the approval of the Tax Levy Ordinance following.

CLOSED SESSION

Trustee Ventura called for a closed session at 7:28pm, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

The regular meeting was reconvened at 8:01pm.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

President Ventura stated that closed session items were discussed and will remain closed.

ADJOURNMENT

Haring moved, seconded by Sarallo to adjourn the meeting.

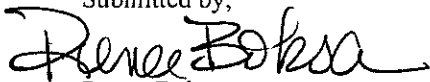
Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 8:02pm.

Submitted by,



Renee Boksa

Administrative Assistant