

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W261 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

August 10, 2022
7:00pm

AGENDA
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- I. CALL TO ORDER (Ventura)**
- II. ROLL CALL (Boksa)**
- III. PLEDGE OF ALLEGIANCE (All)**
- IV. PUBLIC HEARING – ANNUAL BUDGET & APPROPRIATION Ordinance #22-23-04**
- V. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / July 13, 2022 (Ventura)
- VI. APPROVAL OF TREASURER’S REPORT – July 31, 2022 (Sarallo)**
- VII. PUBLIC PARTICIPATION (Ventura)**
- VIII. OLD BUSINESS (Ventura)**
 - A. Annual Budget & Appropriation Ordinance #22-23-04 (Sebesta, Sarallo)
 - B. Signed Norcomm Termination Agreement (DeLuca)
 - C. Other Old Business
- IX. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Other New Business

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X. CORRESPONDENCE (Ventura)

XI. FIRE CHIEFS' REPORT (DeLuca Jr.)

XII. HR/FINANCE DIRECTOR REPORT (Sebesta)

XIII. LEGAL COUNSEL (Miller)

XIV. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XVI. ADJOURNMENT (Ventura)

XVII. NEXT REGULAR MEETING: September 14, 2022

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
August 10, 2022

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on August 10, 2022, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring
Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller, HR/Finance Director Sebesta
Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

PUBLIC HEARING - ANNUAL BUDGET & APPROPRIATION ORDINANCE #22-23-04

Trustee Ventura called the Public Hearing Meeting at 7:01pm for the Annual Budget & Appropriation Ordinance #22-23-04.

As a matter of reference, a notice was published in the newspaper identifying the time and location of the public hearing and stating that a tentative form of the budget was made available for review, at the station, 30 days prior to the public hearing.

President Ventura closed the Public Hearing Meeting at 7:02 pm.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of July 13, 2022, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending July 31, 2022.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent:

MOTION PASSES

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PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

- A. Annual Budget & Appropriation Ordinance #22-23-04:** The Board of Trustees reviewed and discussed the Annual Budget & Appropriation Ordinance #22-23-04 for the fiscal year beginning June 1, 2022 and ending May 31, 2023.

Trustee Ventura read and motioned to approve the Annual Budget & Appropriation Ordinance #22-23-04 as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- B. Signed Norcomm Termination Agreement:** As a matter of reference, the Board reviewed the signed termination agreement with Norcomm.

- C. No Other Old Business**

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$9,621.08, for current bills as of August 10, 2022.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- B. Other New Business:** No other new business

CORRESPONDENCE

No Correspondence required at this time.

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FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- Chief DeLuca indicated that station staffing continues to be an issue, however, we did receive an application and completed an interview for a part-time paramedic position.
- The Good Samaritan Hospital Chief's group met recently with one of the topics being to encourage students to sign up for Good Samaritan's paramedic program.
- Personnel have been invited to attend a "Back to School" event at the Heritage Center on August 18, 2022 from 5:30pm. to 7:30pm.
- Fire District personnel participated in the National Night Out Event hosted by the City of Oakbrook Terrace which was well attended.
- As a matter of record, the Governor modified the Executive Order so with legal consent, the Fire District General Order was rescinded which mandated COVID testing.

HR/FINANCE DIRECTOR REPORT

- HR/Finance Director Sebesta emailed the Trustees his report prior to the Board meeting. A brief discussion took place regarding the testing date of November 12, 2022 for full-time commissioned testing process.

LEGAL COUNSEL REPORT

- Attorney Miller discussed with the Board of Trustees the CPI and Truth & Taxation for the upcoming Tax Levy. Attorney Miller will have draft figures for the Boards' review and discussion at the September Board meeting.

CLOSED SESSION

No closed session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No action required for closed session at this time.

ADJOURNMENT

Haring moved, seconded by Sarallo to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:27pm.

Submitted by,



Renee Boksa

Administrative Assistant