

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W261 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

July 13, 2022
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / June 15, 2022 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT** – June 30, 2022 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Discuss/Consider Employment Opportunities-Contractual Paramedic Service (Ventura)
 - B. Norcomm Termination Agreement (DeLuca)
 - C. Resolution 2022-05: Amending Fire Commissioners Rules & Regulations (Miller)
 - D. Tidwell Roofing Proposal (Sebesta)
 - E. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

- Review/Discuss Draft Budget & Appropriation Ordinance #22-23-04
- Review/Discuss Profit & Loss Budget vs. Actual for Fiscal Year ending 2022

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: August 10, 2022

Upon adjournment of the regular meeting of the Board of Trustees of the Oakbrook Terrace Fire Protection District, the Regular Meeting of the Board of Fire Commissioners for the Oakbrook Terrace Fire Protection District shall commence.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 13, 2022

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on July 13, 2022, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring
Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller, HR/Finance Director Sebesta
Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of June 15, 2022, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending June 30, 2022.

Haring motioned to approve the Treasurer's Report as presented, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent:

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

- A. **Discuss/Consider Employment Opportunities-Contractual Paramedic Service:** President Ventura stated that he had a conversation with Metro Paramedic Services and at this time, the District will not seek an agreement with them.

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BOARD OF TRUSTEES
REGULAR MEETING MINUTES
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OLD BUSINESS con't.

- B. Norcomm Termination Agreement:** Chief DeLuca reviewed with the Board the termination agreement submitted by Norcomm. The Board reviewed and discussed this item.
Ventura motioned to execute the Agreement to terminate the contract with Norcomm, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- C. Resolution 2022-05: Amending Fire Commissioners Rules & Regulations:** The Board reviewed and discussed the amendments to the Fire Commissioners Rules & Regulations.

Ventura motioned to approve Resolution 2022-05, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- D. Tidwell Roofing Proposal:** The Board reviewed and discussed the proposal with Tidwell Roofing to complete emergency repairs to the upper northside roof.

Ventura motioned to approve the emergency repairs provided by Tidwell Roofing, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- E. No Other Old Business**

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$76,697.97, for current bills as of July 13, 2022.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- E. Other New Business:** No other new business

CORRESPONDENCE

No Correspondence required at this time.

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FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- Du-Comm is working through a couple phone system issued in the recent past. Du-Comm will be replacing several parts to ensure a complete and proper operating system. This has been identified as a priority for Du-Comm.
- Chief DeLuca met with the Mayor to discuss the upcoming Friday night concerts series planned for the summer. The Fire District has offered to attend the concerts during certain specific dates.
- The replacement door previously approved for the day room is scheduled for installation on Friday, July 15th

HR/FINANCE DIRECTOR REPORT

- HR/Finance Director reviewed and discussed with the Board the draft Budget & Appropriation. This will be on the August meeting agenda for approval.
- A Profit & Loss statement was presented to the Board for review and discussion to continue keeping the Board informed of the Districts revenues and expenditures.

LEGAL COUNSEL REPORT

- Attorney Miller discussed with the Board the upcoming CPI and tax levy items. More discussion will occur in future meetings.
- Per the Governor's announcement, Covid weekly testing will not be required for Firefighters/Paramedics.
- Attorney Miller stated the Board will be convening to closed session.

CLOSED SESSION

Trustee Ventura called for a closed session at 7:42pm, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting was reconvened at 7:50pm.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

President Ventura stated that closed session items were discussed and will remain closed.

ADJOURNMENT

Ventura moved, seconded by Sarallo to adjourn the meeting.

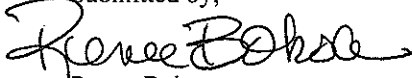
Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:51pm.

Submitted by,



Renee Boksa

Administrative Assistant