

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W261 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

June 15, 2022
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / May 11, 2022 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT –** May 31, 2022 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Discuss/Consider Employment Opportunities-Contractual Paramedic Service (Ventura)
 - B. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Review/Discuss/Amend: Fire Alarm Monitoring Agreement (DeLuca)
 - C. Discuss/Consider: Taking Action on Northside Roof Repair/Replacement (Sebesta)
 - D. Review/Consider: Adoption of Resolution Approving Fire Commissioners Rules & Regulations (Miller)
 - E. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: July 13, 2022

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
June 15, 2022

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on June 15, 2022, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring
Also Present: Chief Ralph DeLuca Jr., Attorney Steve DiNolfo, HR/Finance Director Sebesta
Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of May 11, 2022, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending May 31, 2022.

Haring motioned to approve the Treasurer's Report as presented, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent:

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

A. **Discuss/Consider Employment Opportunities-Contractual Paramedic Service:** President Ventura stated that this item will be tabled till the July meeting.

B. **No Other Old Business**

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BOARD OF TRUSTEES
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NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$16,043.17, for current bills as of June 15, 2022.

Haring motioned to approve the current bills, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- B. Review/Discuss Amend: Fire Alarm Monitoring Agreement:** Chief DeLuca informed the Board that he met with Norcomm to discuss the monitoring system agreement and the reason to no longer continue the agreement. Norcomm will provide a document to terminate the agreement for the July meeting for the Boards' approval.

- C. Discuss/Consider: Taking Action on Northside Roof Repair/Replacement:** HR/Finance Director Sebesta informed the Board that he sought guidance from Attorney Miller, prior to the meeting, to seek an emergency replacement roof on the northside of the building. The multiple, heavy leaks that occur in the apparatus area have great potential to cause electrical shortages/damages in that area. The Board discussed and agreed to use the same company that completed the southside roof replacement.

Ventura motioned for an emergency authorization to replace the roof on the northside of the building, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- D. Review/Consider: Adoption of Resolution approving Fire Commissioners Rules & Regulations:** Discussion took place regarding the few modifications to the Fire Commissioners Rules & Regulations regarding the testing process. The Board will execute the Resolution at the July 2022 meeting.

Ventura motioned to approve the amendments to the Fire Commissioners Rules & Regulations, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

- E. Other New Business:** No other new business

CORRESPONDENCE

No Correspondence required at this time.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- No announcements regarding the LARPPA funding program distribution of funds as of yet.
- The Fire District has been requested to assist the City of Oakbrook Terrace with its' outdoor summer concerts series. Chief DeLuca indicated that he would meet with the Mayor to discuss the level of involvement.

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BOARD OF TRUSTEES
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HR/FINANCE DIRECTOR REPORT

- HR/Finance Director informed the Board that the District has received approximately 40% of the tax levy funds.
- A meeting with a representative from Lauterbach & Amen took place to begin the auditing protocol.
- HR/Finance Director will provide a profit & loss/budget vs. actual for the Boards review along with a draft budget & appropriation at the July meeting.

LEGAL COUNSEL REPORT

Attorney DiNolfo stated the Board will be convening to closed session.

CLOSED SESSION

Trustee Ventura called for a closed session at 7:17pm, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

The regular meeting was reconvened at 8:20pm.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

President Ventura stated that closed session items were discussed and will remain closed.

Ventura motioned to release a notice of contract non-extension for Chief DeLuca, seconded by Haring

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

Ventura motioned to release a notice of contract non-extension for Director Sebesta, seconded by Haring

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

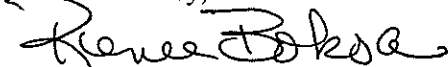
ADJOURNMENT

Haring moved, seconded by Sarallo to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 8:23pm.

Submitted by,



Renee Boksa
Administrative Assistant