

OAKBROOK TERRACE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
17W261 BUTTERFIELD ROAD  
OAKBROOK TERRACE, IL 60181

**February 9, 2022**  
**7:00pm**

**AGENDA**  
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES** –  
Board of Trustees – Regular Meeting Open Session / January 19, 2022 (Ventura)
- V. APPROVAL OF TREASURER'S REPORT** – January 31, 2022 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
  - A. Consolidation Discussions between Oakbrook Terrace FPD & York Center FPD (DeLuca)
  - B. Other Old Business
- VIII. NEW BUSINESS**
  - A. Review and Approve Current Bills (Sarallo)
  - B. Review/Consider Purchase of Ballistic Protective Equipment (DeLuca Jr.)
  - C. Other New Business

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**IX. CORRESPONDENCE (Ventura)**  
• IPRF Loss Control Service Visit

**X. FIRE CHIEFS' REPORT (DeLuca Jr.)**

**XI. HR/FINANCE DIRECTOR REPORT (Sebesta )**

**XII. LEGAL COUNSEL (Miller)**

**XIII. CLOSED SESSION (If Required) (Ventura)**

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

**XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION**

**XV. ADJOURNMENT (Ventura)**

**XVI. NEXT REGULAR MEETING: March 9, 2022**

OAKBROOK TERRACE FIRE PROTECTION DISTRICT  
17W400 BUTTERFIELD ROAD  
OAKBROOK TERRACE, IL 60181  
BOARD OF TRUSTEES  
**REGULAR MEETING MINUTES**  
February 9, 2022

**CALL TO ORDER**

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on February 9, 2022, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

**ROLL CALL**

The roll call indicated the following: Present: Trustee Ventura, Trustee Haring  
Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller,  
Administrative Assistant Renee Boksa  
Absent: Trustee Sarallo, HR/Finance Director Sebesta

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**MINUTES OF THE PRIOR MEETING**

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of January 19, 2022, seconded by Ventura.

Roll Call: Ventura, Haring

Absent: Sarallo  
MOTION PASSES

**FINANCIAL TREASURER'S REPORT**

Trustee Haring presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending January 31, 2022.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Haring

Absent: Sarallo  
MOTION PASSES

**PUBLIC PARTICIPATION**

No Public Participation required at this time.

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BOARD OF TRUSTEES  
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**OLD BUSINESS**

- A. Consolidation Discussions between Oakbrook Terrace FPD & York Center FPD:** Chief DeLuca informed the Board that he has attended meetings to discuss shared resources.
- B. No Other Old Business**

**NEW BUSINESS**

- A. Review and Approve Current Bills:** Trustee Haring read the grand total of \$6,676.98, for current bills as of February 9, 2022.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- B. Review/Consider Purchase of Ballistic Protective Equipment:** Chief DeLuca presented two quotes for consideration of the purchase of Ballistic Protective Equipment. This purchase of nine sets of vests and helmets would provide safety for all personnel on active shooter emergency responses. Chief DeLuca also indicated that approximately 50% of the purchase would be covered by the IPRF Safety Grant and the rest from the general fund.

Ventura motioned to approve the purchase of nine sets of Ballistic Protective Equipment not to exceed \$7,613.25, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- C. Other New Business:** No other new business

**CORRESPONDENCE**

- **IPRF Loss Control Service Visit:** HR/Finance Director Sebesta gave a summary of the letter received from Illinois Public Risk Fund regarding the workers comp review.

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BOARD OF TRUSTEES  
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**FIRE CHIEFS' REPORT**

Chief DeLuca informed the Board on the following items:

- The District's Smeal Truck is in the final stages for the minor body work, painting and signage. Mechanical work will follow then in-service training for our members.
- The DuPage County Chiefs Association is making progress with County of DuPage regarding the American Rescue and Recover Act. The County has planned a webinar on February 17, 2022. All Fire Districts will be uploading required documents to the County portal.
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- Chief DeLuca and FF/PM Sean Russell are currently working on updating the Districts' Fire Code. When completed, this item will be on the agenda for the Boards' consideration of approval.

**HR/FINANCE DIRECTOR REPORT**

No Report required at this time.

**LEGAL COUNSEL REPORT**

No Report required at this time.

**CLOSED SESSION**

No Closed Session required at this time.

**POSSIBLE ACTION ON CLOSED SESSION DISCUSSION**

No Action on Closed Session required at this time.

**ADJOURNMENT**

Haring moved, seconded by Ventura to adjourn the meeting.

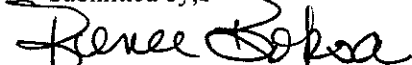
Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:14pm.

Submitted by,



Renee Boksa

Administrative Assistant