

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

March 9, 2022
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / February 9, 2022 (Ventura)
- V. APPROVAL OF TREASURER'S REPORT –** February 28, 2022 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Consolidation Discussions between Oakbrook Terrace FPD & York Center FPD (DeLuca)
 - B. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Review/Accept IPRF Safety Grant for \$3,425.00 (Sebesta)
 - C. Review Workers' Compensation Audit (Sebesta)
 - D. Consider/Discuss Replacement of Patio Door & Side Windows (DeLuca)
 - E. Renewal of Business Line of Credit with Community Bank of Elmhurst (Sebesta)
 - F. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: April 13, 2022

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
March 9, 2022

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on March 9, 2022, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring
Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller, HR/Finance Director Sebesta
Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of February 9, 2022, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending February 28, 2022.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent:

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

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OLD BUSINESS

- A. Consolidation Discussions between Oakbrook Terrace FPD & York Center FPD:** Chief DeLuca informed the Board regarding the meetings and conversations he has had with York Center FPD and Oak Brook FD.
- B. No Other Old Business**

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$25,164.14, for current bills as of March 9, 2022.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- B. Review/Accept IPRF Safety Grant for \$3,425.00:** As a matter of reference, the safety grant funds from IPRF were received and will be applied towards the purchase of ballistic equipment.
- C. Review Workers' Compensation Audit:** Finance Director informed the Board that the District will received a refund from IPRF Work Comp audit again this year. The District continues to closely monitor the daily finances and fiscal responsibility.
- D. Consider/Discuss Replacement of Patio Door & Side Windows:** Chief DeLuca explained and reviewed the quote with the Trustees, to replace the original patio door and side windows. A quote was received from Pella Windows for \$6,645.00.

Ventura motioned to approve the purchase for a new patio door and side windows not to exceed \$6,645.00, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- E. Renewal of Business Line of Credit with Community Bank of Elmhurst:** Attorney Miller and Finance Director Sebesta informed the Board that the Community Bank documents were a renewal of the line of credit already in place, reflecting only a date change. The Board of Trustees authorized Finance Director Sebesta to continue with the line of credit with Community Bank.

- F. Other New Business:** No other new business

CORRESPONDENCE

No correspondence required at this time.

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FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- Chief DeLuca has attended numerous meetings with the County of DuPage regarding the American Rescue Plan Act. A letter of intent will be submitted to the County to seek salary expenses reimbursement and a capital project.
- The body work on Truck 49 is almost complete and will be picked up at Kards then brought to EVS for mechanical repairs and modifications.
- Chief DeLuca has attended DuPage County Fire Chief's meetings regarding the CDC's next steps with COVID.
- A meeting has been set for March 15, 2022 for the purpose of intergovernmental discussions between Villa Park and Oakbrook Terrace municipalities and the corresponding Districts within the area. Chief DeLuca plans to attend the meeting on behalf of the Fire District.

HR/FINANCE DIRECTOR REPORT

Finance Director Sebesta presented a packet to the Board outlining the expenses and financing associated with the purchase of Truck 49. A spreadsheet itemized invoices paid and upcoming expenses. This was a matter of reference for the Board's review.

LEGAL COUNSEL REPORT

No Report required at this time.

CLOSED SESSION

Trustee Ventura called for a closed session at 7:40pm, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting was reconvened at 8:17pm.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No action on closed session required at this time.

ADJOURNMENT

Ventura moved, seconded by Haring to adjourn the meeting.

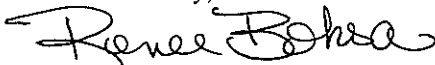
Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 8:18pm.

Submitted by,



Renee Boksa

Administrative Assistant