

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

January 19, 2022
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / December 8, 2021 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT –** December 31, 2021 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Consolidation Discussions between Oakbrook Terrace FPD & York Center FPD (DeLuca)
 - B. Review/Approve Final Audit Report for FY Ending 5/31/2021 (Sebesta)
 - C. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Ordinance 2022-01 / Amending Ambulance Service Rates (Sebesta)
 - C. Review/Approve Resignation Letter / Firefighter/Paramedic Chad Davis
 - D. Other New Business

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- IX. CORRESPONDENCE (Ventura)**
 - DuPage County Board of Review
- X. FIRE CHIEFS' REPORT (DeLuca Jr.)**
- XI. HR/FINANCE DIRECTOR REPORT (Sebesta)**
- XII. LEGAL COUNSEL (Miller)**
- XIII. CLOSED SESSION (If Required) (Ventura)**
 - A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
 - B. Collective Negotiating Matters, Salary Schedules
 - C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
 - D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
 - E. The Sale or Purchase of Securities, Investments, or Investment Contracts
 - F. Emergency Security Procedures
 - G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
 - H. The Establishment of Reserves for Claims or Settlement of Claims
 - I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure
- XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION**
- XV. ADJOURNMENT (Ventura)**
- XVI. NEXT REGULAR MEETING: February 9, 2022**

Upon adjournment of the regular meeting of the Board of Trustees of the Oakbrook Terrace Fire Protection District, the Regular Meeting of the Board of Fire Commissioners for the Oakbrook Terrace Fire Protection District shall commence.

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BOARD OF TRUSTEES
REGULAR MEETING MINUTES
January 19, 2022

CALL TO ORDER

Trustee Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on January 19, 2022, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustee Ventura, Trustee Sarallo, Trustee Haring
Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller,
HR/Finance Director Gregory J. Sebesta
Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of December 8, 2021, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending December 31, 2021.

Sarallo motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

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OLD BUSINESS

- A. Consolidation Discussions between Oakbrook Terrace FPD & York Center FPD:** Chief DeLuca is coordinating meetings to move forward with discussions.
- B. Review/Approve Final Audit Report for FY Ending 5/31/2021:** The Board reviewed the final audit report submitted by PKF Mueller & Co.

Ventura motioned to approve the Fiscal Year Audit ending 05/31/2021, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- C. No Other Old Business**

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$37,060.64, for current bills as of January 19, 2022.

Haring motioned to approve the current bills, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- B. Ordinance 2022-O-01 / Amending Ambulance Service Rates:** Finance Director Sebesta informed the Board that the GEMT rates have increased for ambulance services. This adjustment assists the District with yearly costs. All present discussed the benefit and overall revenue this has for the District.

Haring motioned to approve Ordinance #2022-O-01, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- C. Review/Approve Resignation Letter / Firefighter/Paramedic Chad Davis:** President Ventura read and motioned to accept the resignation letter from Chad Davis, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- D. Other New Business:** No other new business

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CORRESPONDENCE

- **Board of Review:** Attorney Miller informed the Board that the law has changed and the District would receive lost funds from past Board of Review correspondence. Attorney Miller will continue to inform the Board future changes and information.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- The District took possession of the Smeal Truck the first week of January 2022. Presently, the truck is in for minor body work, painting and signage. Mechanical work will follow then in-service training for our members.
- DuPage County Chiefs Association and sent a fourth letter to the County of DuPage regarding the American Rescue and Recover Act. As of today's meeting, a response has not been received but is anticipated. Chief DeLuca will continue to keep the Board informed on progress being made.

HR/FINANCE DIRECTOR REPORT

No Report required at this time.

LEGAL COUNSEL REPORT

Attorney Miller discussed the Pension Fund Levy and possible options for the Board to consider. Continued discussions will take place at upcoming meetings.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Haring moved, seconded by Ventura to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:38pm.

Submitted by



Renee Boksa

Administrative Assistant