

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

November 11, 2020
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / October 14, 2020 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT –** October 31, 2020 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Review/Consider/Approval of 2021 Workers Compensation Premium Renewal
 - C. Review / Accept Resignation Letter / Marcin Orszulak (DeLuca)
 - D. Review/Consider Purchase of Cardiac Compression Device (DeLuca)
 - E. Other New Business

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IX. CORRESPONDENCE (Ventura)

- ETSB / Call Handling Agreement for 2021 (DeLuca Jr.)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: December 9, 2020

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
November 11, 2020

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on November 11, 2020, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also, Present: Chief Ralph DeLuca Jr. (joined the meeting after assisting in an emergency response), HR/Finance Director Gregory J. Sebesta, Attorney Joseph Miller, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of October 14, 2020, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending October 31, 2020.

Sarallo motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

No Other Old Business required at this time.

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NEW BUSINESS

- A. **Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$16,474.16, for current bills as of November 11, 2020.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- B. **Review/Consider/Approval of 2021 Workers Compensation Premium Renewal:** The Board reviewed the information submitted by IPRF for the workers compensation renewal.

Ventura motioned to accept the 2021 Workers Compensation Premium Renewal of \$72,272.00 as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- C. **Review/Accept Resignation Letter / Marcin Orszulak:** President Ventura read the resignation letter submitted by Marcin Orszulak.

Ventura motioned to accept the resignation letter from Marcin Orszulak, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- D. **Review/Consider Purchase of Cardiac Compression Device:** HR/Finance Director Sebesta informed the Board that a proposal was submitted from Stryker for a Lucas Cardiac Compression Device. Lieutenant Frieri defined the benefits of this device when performing CPR on a patient. This item will be a reimbursable expense thru the DuPage County CARES Act.

Haring motioned accept the proposal from Stryker for the purchase of the Lucas Cardiac Compression Device not to exceed \$14,361.48, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- E. **Other New Business:** No other new business.

CORRESPONDENCE

- **ETSB / Call Handling Agreement for 2021:** The Board reviewed the ETSB/Call Handling Agreement for 2021 just as a matter of reference.

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FIRE CHIEFS' REPORT

Chief DeLuca was assisting on an emergency incident in Bensenville.

- HR/Finance Director Sebesta informed the Board that Chief DeLuca will be meeting with York Center FPD, Fire Chief Andy Bonomo to discuss the possible consolidation of Fire Districts. Chief DeLuca will update the Board at the December meeting.

HR/FINANCE DIRECTOR REPORT

HR/Finance Director Sebesta informed the Board on the following items:

- The Audit is still being finalized. Lauterbach & Amen has completed the pension portion. A copy will be available for the Trustees' review as soon as it is completed.
- Director Sebesta informed the Board that a part-time employee has tested positive for Covid-19 and a full-time employee is waiting on Covid-19 tests results. The District is following CDC guidelines and protocols.
- Director Sebesta also informed the Board of the passing of Chief DeLuca's mother.

LEGAL COUNSEL REPORT

- Attorney Miller informed the Board that the County will be extending the level of CARES Act funding in January 2021. He will continue to keep the Board updated on this item.
- DuPage County is at a Level 2, which means no meetings with more than ten people. The Board can decide if virtual Board meetings are necessary in the upcoming months.
- Chief DeLuca joined the meeting and informed the Board that the emergency incident in Bensenville was a fire/explosion/HazMat incident with partial collapse of the building.

Chief DeLuca also thanked the Trustees and Local 4435 for the flowers that were sent to his house for the passing of his mother.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Sarallo moved, seconded by Haring to adjourn the meeting.

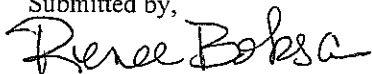
Roll Call: Ventura, Sarallo, Haring

Absent: none

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:34 pm.

Submitted by,



Renee Boksa

Administrative Assistant