

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

September 9, 2020
7:00pm

AGENDA
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- I. CALL TO ORDER (Ventura)**
- II. ROLL CALL (Boksa)**
- III. PLEDGE OF ALLEGIANCE (All)**
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / August 12, 2020 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT – August 30, 2020 (Sarallo)**
- VI. PUBLIC PARTICIPATION (Ventura)**
- VII. OLD BUSINESS (Ventura)**
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Review/Discuss/Consider Purchase for two (2) Thermal Imaging Cameras
 - C. Review/Discuss/Consider DuPage County CARES Act Reimbursement IGA
 - D. Review/Discuss/Consider Contract Renewal for Ambulance Billing Service
 - E. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: October 14, 2020

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
September 9, 2020

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on September 9, 2020, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also, Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller,
Administrative Assistant Renee Boksa
Absent: HR/Finance Director Gregory J. Sebesta

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of August 12, 2020, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending August 31, 2020.

Haring motioned to approve the Treasurer's Report as presented, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

No Other Old Business required at this time.

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NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$31,797.92, for current bills as of September 9, 2020.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- B. Review/Discuss/Consider Purchase for Two (2) Thermal Imaging Cameras:** Chief DeLuca informed the Board that the existing thermal imaging cameras are in dire need of replacement and have met their service life expectancy. These safety devices are an important piece of equipment in assisting firefighters in locating victims or a downed firefighter. The District received two proposals for the equipment with the more cost effective one being considered. Chief DeLuca recommended the FLIR devices from Interstate Rescue. With the acceptance of this proposal, the District will also receive, at no extra cost, two additional compact TICs.

Ventura motioned to purchase the Thermal Imaging Cameras from Interstate Rescue, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- C. Review/Discuss/Consider DuPage County CARES Act Reimbursement IGA:** Attorney Miller informed the Board the details of the CARES Act Reimbursement program with the DuPage County. Chief DeLuca stated that he has attended numerous webinar meetings regarding what items qualify for the funding in the CARES Act program.

Ventura motioned to enter into the IGA with the DuPage County for the CARES Act Reimbursement Program, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- D. Review/Discuss/Consider Contract Renewal for Ambulance Billing Service:** Chief DeLuca informed the Board that GEMT funding is available to the District to assist in COVID-19 related costs. Paramedic Billing Services, the District's current provider for ambulance billing, has provided a brief webinar that Chief DeLuca, HR/Finance Director Sebesta and Admin. Boksa attended. The submittal process has a deadline of October 1, 2020 to receive funding for next year.

Sarallo motioned to accept Agreement with Paramedic Billing Services, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- E. Other New Business:** None

CORRESPONDENCE

No Correspondence required at this time.

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FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- The FEMA Grant funds have been secured for approximately \$119,000.00 for three cardiac monitors. Chief DeLuca has been working directly with Attorney Miller for the next step which is the formal RFP (Request for Proposal). President Ventura directed Chief DeLuca to begin the RFP process.
- The Federal Public Assistance Grant is available to the District for Personal Protective Equipment related to COVID-19 incurred expenses. The District is maintaining a list of all expenditures.
- As a matter of reference, employee, Brian Chrencik has taken a full-time position with another Fire Department. A resignation letter will be secured and placed on the October agenda for the Boards' approval. In addition, the District will be considering hiring a new part-time Paramedic to add on the roster.

HR/FINANCE DIRECTOR REPORT

No HR/Finance Director report required at this time.

LEGAL COUNSEL REPORT

- Attorney Miller informed the Board that he will have a draft copy of the tax levy for the October meeting with options to increase levy funding. This will allow the Board to decide what would be best for the District.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Sarallo moved, seconded by Haring to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:32 pm.

Submitted by,



Renee Boksa

Administrative Assistant