

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

July 8, 2020
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES** –
Board of Trustees – Regular Meeting Open Session / June 10, 2020 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT** – June 30, 2020 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Letter received from York Township Supervisor John Valle re: Reappointment of Trustee Andrew Sarallo (Ventura)
 - B. Nominations and Elections for Fire District Board President (Ventura)
 - C. Nominations and Elections for Fire District Board Secretary (Ventura)
 - D. Nominations and Elections for Fire District Board Treasurer (Ventura)
 - E. Review and Approve Current Bills (Sarallo)
 - F. Review/Discuss Draft Budget & Appropriation Ordinance #20-21-02
 - G. Review/Consider/Approve: Audit Engagement Letter/Mueller & Co., LLP
 - H. Review/Consider/Approve: Agreement/Renee F. Boksa / Resolution 2020-03
 - I. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: August 12, 2020

Upon adjournment of the regular meeting of the Board of Trustees of the Oakbrook Terrace Fire Protection District, the Regular Meeting of the Board of Fire Commissioners for the Oakbrook Terrace Fire Protection District shall commence.

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17W400 BUTTERFIELD ROAD
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BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 8, 2020

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on July 8, 2020, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also, Present: Chief Ralph DeLuca Jr., Attorney Steve DiNolfo,
HR/Finance Director Gregory J. Sebesta, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of June 10, 2020, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None
MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending June 30, 2020.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None
MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

No Old Business required at this time.

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CORRESPONDENCE

No Correspondence required at this time.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- COVID-19 responses have diminished greatly. It was agreed by neighboring Fire agencies, that beginning August 1st, Fire agencies can begin regular and special teams training. Stringent requirements such as social distancing, hand washing, hand sanitizer and wearing masks will be followed per the adopted divisional policy.
- The annual Touch a Truck event took place this year as a parade for the residents within the Fire District. This event was organized by the Oakbrook Terrace Park District.
- A meeting with Local 4435 has been scheduled to discuss/negotiate modifications to the current CBA which will expire August 21, 2020. This item is scheduled to be on the August 12, 2020 agenda.

HR/FINANCE DIRECTOR REPORT

- Finance Director Sebesta informed the Board that the audit is moving forward and there are no concerns expected. Mueller & Co. will work again with Lauterbach & Amen for the pension portion of the audit.
- As an update, there has been no activity with the sale of former Medic Unit 49. The Board will be made aware if any occurs.

LEGAL COUNSEL REPORT

No Legal Counsel report required at this time.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Sarallo moved, seconded by Haring to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:20 pm.

Submitted by,



Renee Boksa

Administrative Assistant