

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

June 10, 2020
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES** –
Board of Trustees – Regular Meeting Open Session / May 10, 2020 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT** – May 31, 2020 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Letter received from York Township Supervisor John Valle re: Reappointment of Trustee Andrew Sarallo (Ventura)
 - B. Nominations and Elections for Fire District Board President (Ventura)
 - C. Nominations and Elections for Fire District Board Secretary (Ventura)
 - D. Nominations and Elections for Fire District Board Treasurer (Ventura)
 - E. Review and Approve Current Bills (Sarallo)
 - F. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: July 8, 2020

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
June 10, 2020

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on June 10, 2020, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also, Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller,
HR/Finance Director Gregory J. Sebesta, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of May 20, 2020, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending May 31, 2020.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

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PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

No Old Business required at this time.

NEW BUSINESS

- A. Letter received from York Township Supervisor John Valle: Reappointment of Trustee Andrew Sarallo:** No letter was received prior to the meeting. This item will be tabled to the July meeting.
- B. Nominations and Elections for Fire District Board President:** This item will be tabled to the July meeting.
- C. Nominations and Elections for Fire District Board Secretary:** This item will be tabled to the July meeting.
- D. Nominations and Elections for Fire District Board Treasurer:** This item will be tabled to the July meeting.
- E. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$19,610.15, for current bills as of June 10, 2020.

Sarallo motioned to approve the current bills, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- F. No Other New Business**

CORRESPONDENCE

No Correspondence required at this time.

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FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- As Illinois is moving into Phase 3 with outdoor restaurant seating, the Fire District is prepared to assist the restaurant management with seating capacity when indoor seating is allowed in Phase 4.
- COVID-19 response update: Present call volume has diminished from the peak we noticed April- May. This has allowed most response agencies to create a surplus of PPE for the potential second wave of the virus. The DuPage County Health Department has identified long term healthcare facilities as a concern for future case development.
- Chief DeLuca prepared a memo addressed to the Trustees indicating that the new, grant funded Self-Contained Breathing Apparatus (SCBA) has been placed into service last month. All surplus SCBA equipment has been identified and donated to an agency that is not regulated by the NFPA.

HR/FINANCE DIRECTOR REPORT

No HR/Finance Director Report required at this time.

LEGAL COUNSEL REPORT

Attorney Miller recommended to the Board to compare tax revenue received last fiscal year to this fiscal year to verify the District is receiving the appropriate amounts from the County.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Sarallo moved, seconded by Haring to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:16 pm.

Submitted by,

Renee Boksa

Administrative Assistant