

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

March 11, 2020
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / February 12, 2020 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT –** February 29, 2020 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review / Approve Current Bills (Sarallo)
 - B. Review / Accept Resignation Letter / Jacob Furtak (DeLuca)
 - C. Review/ Approve Final Eligibility List (Ventura)
 - D. Federal Mediation & Conciliation Services Letter (Miller)
 - E. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: April 8, 2020

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
March 11, 2020

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on March 11, 2020, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also, Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller,
HR/Finance Director Gregory J. Sebesta, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of February 12, 2020, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending February 29, 2020.

Sarallo motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

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PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

No Old Business required at this time.

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$30,373.48, for current bills as of March 11, 2020.

Haring motioned to approve the current bills, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- B. Review/Accept Resignation Letter / Jacob Furtak:** President Ventura read the resignation letter submitted by Jacob Furtak. Chief DeLuca explained that Jacob Furtak had an opportunity to accept a full-time position at a neighboring fire department.

Ventura motioned to accept the resignation letter from Jacob Furtak, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- C. Review/Approve Final Eligibility List:** The Board of Trustees reviewed the final eligibility list.

Ventura motioned to approve the final eligibility list that will be good thru March 10, 2022, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

Ventura motioned to begin the processing of candidates 1, 2 and 3, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- D. Federal Mediation & Conciliation Services Letter:** Attorney Miller explained the contents of this standard letter that is sent prior to the discussion of the upcoming CBA.

- E. No Other New Business**

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CORRESPONDENCE

No Correspondence at this time.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- IDPH and the CDC have put out notifications regarding the Coronavirus pandemic to protect First Responders. Du-Comm has also included notifications within dispatch relating to potential exposure concerns when 911 calls come in to alert first responders of any possible threat.
- The District is implemented numerous extra precautions within the Station and during responses to minimize the possibility of any exposure or contact. These precautions are consistent with recommendations of the CDC.
- Network outages with the Hexagon CAD system are occasionally occurring. Du-Comm and the ETSB have subject matter experts continuing to trouble shoot the isolated problems that continue to arise.
- Chief DeLuca is pleased to report that the new Medic Unit 49 is in full service and has secured all required documentation and completed the in-service training.

HR/FINANCE DIRECTOR REPORT

No HR/Finance Director report at this time.

LEGAL COUNSEL REPORT

No Legal Report required at this time.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Haring moved, seconded by Sarallo to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:28pm.

Submitted by,

Renee Boksa
Administrative Assistant