

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

May 20, 2020
7:00pm

AGENDA
Page 1 of 2

- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / March 11, 2020 (Ventura)
Board of Trustees – Regular Meeting Open Session / April 8, 2020 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT –** March 31, 2020 & April 30, 2020 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review / Approve April 8, 2020 Bills (Sarallo)
 - B. Review / Approve Current Bills (Sarallo)
 - C. Review and Consider Taking Action on Candidate #2 from Final Eligibility List
 - D. Review/Consider/Accept Insurance Renewal from Corkill Insurance
 - E. Other New Business

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

May 20, 2020
7:00pm

AGENDA
Page 2 of 2

- IX. CORRESPONDENCE (Ventura)**
- DuPage County Board of Review
- X. FIRE CHIEFS' REPORT (DeLuca Jr.)**
- XI. HR/FINANCE DIRECTOR REPORT (Sebesta)**
- XII. LEGAL COUNSEL (Miller)**
- XIII. CLOSED SESSION (If Required) (Ventura)**
- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
 - B. Collective Negotiating Matters, Salary Schedules
 - C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
 - D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
 - E. The Sale or Purchase of Securities, Investments, or Investment Contracts
 - F. Emergency Security Procedures
 - G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
 - H. The Establishment of Reserves for Claims or Settlement of Claims
 - I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure
- XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION**
- XV. ADJOURNMENT (Ventura)**
- XVI. NEXT REGULAR MEETING: June 10, 2020**

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 20, 2020

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on May 20, 2020, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also, Present: Chief Ralph DeLuca Jr., Attorney Stephen DiNolfo,
HR/Finance Director Gregory J. Sebesta, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of March 11, 2020, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending March 31, 2020.

Ventura motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending April 30, 2020.

Sarallo motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 20, 2020
Page 2

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

No Old Business required at this time.

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$12,327.69, for current bills as of April 8, 2020.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$23,625.35, for current bills as of May 20, 2020.

Haring motioned to approve the current bills, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- B. Review and Consider Taking Action on Candidate #2 from Final Eligibility List:** HR Sebesta informed the Board that Candidate #1 passed on the conditional offer of employment and has been disqualified from further action on the current eligibility list. Candidate #2 accepted the conditional offer of employment and has met all pre-employment hiring conditions. The Board reviewed associated documents that were related to Candidate #2's pre-employment hiring condition(s).

Ventura motioned to hire Candidate #2 as a full-time commissioned firefighter/paramedic position with a start date of June 1, 2020, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- C. Review/Consider/Accept Insurance Renewal Submitted by Corkill Insurance:** The Board reviewed and discussed the insurance proposal submitted.

Ventura motioned to accept the proposal from Corkill Insurance not to exceed \$29,273.00, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- D. No Other New Business**

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 20, 2020
Page 3

CORRESPONDENCE

- **DuPage County Board of Review:** The Board of Trustees reviewed the information from the Board of Review Assessment Appeals. The Board discussed and agreed that it would be cost prohibited for the District to pursue.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- All Fire District personnel have been following directives according to the CDC outlines when responding to all emergency responses with COVID-19 patients. Full protective equipment is worn on those responses when the "alert" is provided by Du-Comm and proper isolation protocol is followed.
- Fire District personnel have responded and assisted surrounding fire departments for multiple working fires and Box Alarm fires during the past several months. These include Elmhurst, Villa Park and Lombard Fire Departments.
- The Winfield Fire District recently conducted a large-scale water rescue operation on the DuPage River. Members of the Oakbrook Terrace Water/ Dive team assisted in both the rescue and recovery phases.

HR/FINANCE DIRECTOR REPORT

- Finance Director Sebesta reported that contract negotiations with Local 4435 will be conducted soon. The Board will have the opportunity to review changes made to the current contract.
- HR Sebesta spoke with the company that has the ambulance listed and is hopeful that the sale of the vehicle will transpire soon.

LEGAL COUNSEL REPORT

No Legal Report required at this time.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Haring moved, seconded by Sarallo to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:31pm.

Submitted by,



Renee Boksa

Administrative Assistant