

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

February 12, 2020
7:00pm

AGENDA
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- I. CALL TO ORDER** (Ventura)
- II. ROLL CALL** (Boksa)
- III. PLEDGE OF ALLEGIANCE** (All)
- IV. APPROVAL OF MINUTES** –
Board of Trustees – Regular Meeting Open Session / January 8, 2020 (Ventura)
Board of Trustees – Special Meeting Open Session / January 20, 2020 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT** – January 31, 2020 (Sarallo)
- VI. PUBLIC PARTICIPATION** (Ventura)
- VII. OLD BUSINESS** (Ventura)
 - A. Review/Discuss/Adopt Cannabis Policy (Miller)
 - B. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Review/Accept Safety Grant from IPRF for \$6,431.00 (Sebesta)
 - C. Sale of Surplus Equipment / Resolution #2020-01
 - D. Establish a Business Checking Account with Community Bank of Elmhurst
 - E. Establish a Business Line of Credit with Community Bank of Elmhurst
 - F. Other New Business

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IX. CORRESPONDENCE (Ventura)

- DuPage County Board of Review

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: March 11, 2020

Upon adjournment of the regular meeting of the Board of Trustees of the Oakbrook Terrace Fire Protection District, the Regular Meeting of the Board of Fire Commissioners for the Oakbrook Terrace Fire Protection District shall commence.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
February 12, 2020

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on February 12, 2020, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Haring
Also, Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller,
HR/Finance Director Gregory J. Sebesta, Administrative Assistant Renee Boksa
Absent: Trustee Sarallo

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of January 8, 2020, seconded by Ventura.

Roll Call: Ventura, Haring

Absent: Sarallo
MOTION PASSES

Ventura motioned to approve the Board of Trustees Special Meeting Minutes of January 20, 2020, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo
MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Haring presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending January 31, 2020.

Ventura motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo
MOTION PASSES

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PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

- A. Review/Discuss/Adopt Cannabis Policy:** Attorney Miller and the Board of Trustees discussed options regarding the legalization of Cannabis. All were in agreeance that the Districts' current zero tolerance policy will remain in effect.
- B. No Other Old Business**

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Haring read the grand total of \$36,861.21, for current bills as of February 12, 2020.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- B. Review/Accept Safety Grant from IPRF for \$6,431.00:** The Board reviewed and accepted the safety grant submitted.

Ventura motioned to accept the safety grant from IPRF, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- C. Sale of Surplus Equipment / Resolution #2020-01:** The Board discussed and declared the Districts' Ford E450 Medtec Conversion Ambulance as surplus equipment.

Ventura read and motioned to accept Resolution #2020-01, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- D. Establish a Business Checking Account with Community Bank of Elmhurst:** Finance Director Sebesta informed the Board that he met with the President and Vice President of Community Bank of Elmhurst to discuss initiating a checking account and a money market account with the bank.

- E. Establish a Business Line of Credit with Community Bank of Elmhurst:** Finance Director also informed the Board that the District can establish a line of credit at a lower interest rate and better terms to work with the Districts' fiscal year.

Ventura motioned and approved the necessary documents, including any future banking resolutions that may deem necessary with Community Bank of Elmhurst, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- F. No Other New Business**

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CORRESPONDENCE

- **DuPage County Board of Review:** The Board of Trustees reviewed the information from the Board of Review Assessment Appeals. The Board and Attorney Miller discussed and agreed that it would be cost prohibited for the District to pursue.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- The Hexagon CAD Dispatch program has recently had some issues that have affected approximately 40 agencies. Police Departments have experienced more difficulties than Fire agencies. No delays or loss of service occurred within the District. The ETSB/ Du-Comm group has created a team to identify the cause and determine corrective measures.
- The DuPage County Health Department is working with Police and Fire agencies to notify any known cases of the Coronavirus. This better prepares first responders when going on an emergency response.
- The Fire District has received funding from the AFG Grant and placed the order for the new SCBA equipment. A partial shipment has been received with the remainder within the next couple months.
- The new Medic Unit 49 has been purchased and is presently at the station. The Districts EMS Coordinator is finalizing the final items and will be seeking approval from IDPH to place the unit in service.

HR/FINANCE DIRECTOR REPORT

- Finance Director Sebesta informed the Board that the year to date ambulance service fees received are just above last years at this time. With the new ambulance service rates in effect, the District should be showing an increase in revenue and he will continue to update the Board.

LEGAL COUNSEL REPORT

No Legal Report required at this time.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Haring moved, seconded by Ventura to adjourn the meeting.

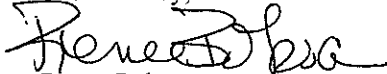
Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:42pm.

Submitted by,



Renee Boksa

Administrative Assistant