

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

October 16, 2019
7:00pm

AGENDA
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- I. CALL TO ORDER (Ventura)**
- II. ROLL CALL (Boksa)**
- III. PLEDGE OF ALLEGIANCE (All)**
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / September 11, 2019 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT – September 30, 2019 (Sarallo)**
- VI. PUBLIC PARTICIPATION (Ventura)**
- VII. OLD BUSINESS (Ventura)**
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Brycer Agreement / Adoption of Ordinance Approving Agreement
 - C. Resolution/Retirement Healthcare Funding Plan (RHFP)
 - D. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: November 13, 2019

Upon adjournment of the regular meeting of the Board of Trustees of the Oakbrook Terrace Fire Protection District, the Regular Meeting of the Board of Fire Commissioners for the Oakbrook Terrace Fire Protection District shall commence.

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17W400 BUTTERFIELD ROAD
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BOARD OF TRUSTEES
REGULAR MEETING MINUTES
October 16, 2019

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on October 16, 2019, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also, Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller,
HR/Finance Director Gregory J. Sebesta, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of September 11, 2019, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending September 30, 2019.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

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OLD BUSINESS

A. Other Old Business

No Old Business required at this time.

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$23,580.42, for current bills as of October 16, 2019.

Sarallo motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- B. Brycer Agreement / Adoption of Resolution Approving Agreement:** Chief DeLuca, Attorney Miller and the Board discussed the details of the agreement with Brycer, LLC regarding the Compliance Engine Solution. The Board authorized Chief DeLuca to execute the Agreement.

Ventura read Resolution 2019-04 and motioned to accept the Agreement with Brycer, LLC, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- C. Resolution/Retirement Healthcare Funding Plan (RHFP):** Discussion took place with all present regarding a retirement healthcare funding plan for the members of Local 4435. There would be no cost to the District. HR/Finance Director Sebesta along with Attorney Miller will finalize the proper documents and present to the Trustees at the November meeting.

Ventura motioned to implement a retirement healthcare funding plan for the members of Local 4435, pending final documentation, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

CORRESPONDENCE

No Correspondence required at this time.

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FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- The District was awarded \$134,199.00 through the Assistance to Firefighters Grant (AFG) for the replacement of Self-Contained Breathing Apparatus (SCBA). Attorney Miller discussed with Chief DeLuca and the Board about proceeding to acquire bids from vendors for the new SCBA equipment.
- As a matter of reference, Chief DeLuca presented information to the Board of Trustees on the current and proposed funding formulas for Du-Comms' rates. The new Funding Formula utilizes a 50.50 ratio based on the E.A.V. and total response volume. The approximate increase for the District will be \$3500.00 per year.
- The ETSB station alerting system is scheduled for the final installation and activation on October 28, 2019. This is subject to the installation teams schedule.

HR/FINANCE DIRECTOR REPORT

- Director Sebesta received digital format of the final audit report and will forward them a copy for their review and consider approval at the November meeting.
- Director Sebesta also added that receiving the AFG Grant for the SCBA equipment is extremely beneficial for the District and its employees. This cost savings allows the District to allocate funds for any unforeseen future expenses.
- Additionally, the District has not received notice for the aerial ladder truck grant that was applied for in November 2018.
- Phase one as been completed for upgrading the stations antiquated phone system. Future plans will include rewiring the phone lines in the building to better work with current technology.

LEGAL COUNSEL REPORT

- Attorney Miller mentioned and discussed with the Board the preparation for the Districts' tax levy that is due for approval at the December meeting. A draft form will be presented at the November meeting.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Sarallo moved, seconded by Ventura to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 8:15pm.

Submitted by,



Renee Boksa

Administrative Assistant