

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

August 14, 2019
7:00pm

AGENDA
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- I. CALL TO ORDER (Ventura)**
- II. ROLL CALL (Boksa)**
- III. PLEDGE OF ALLEGIANCE (All)**
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / July 10, 2019 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT – July 31, 2019 (Sarallo)**
- VI. PUBLIC PARTICIPATION (Ventura)**
- VII. OLD BUSINESS (Ventura)**
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

- See Report in Packet

XII. LEGAL COUNSEL (Miller)

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: September 11, 2018

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BOARD OF TRUSTEES
REGULAR MEETING MINUTES
August 14, 2019

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on Wednesday, August 14, 2019, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also Present: Chief Ralph DeLuca Jr., Attorney Joseph Miller
Administrative Assistant Renee Boksa
Absent: HR/Finance Director Gregory J. Sebesta

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of July 10, 2019, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending July 31, 2019.

Haring motioned to approve the Treasurer's Report as presented, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

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OLD BUSINESS

A. Other Old Business

No Old Business required at this time.

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$44,409.43, for current bills as of August 14, 2019. Discussion took place regarding vehicle maintenance. Chief DeLuca informed the Board that two Assistance to Firefighter Grants (AFG) are still pending for the replacement of Tower 49 and for replacement of our S.C.B.A. equipment.

Sarallo motioned to approve the current bills, seconded by Ventura.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

B. Other New Business:

No Other New Business required at this time.

CORRESPONDENCE

No Correspondence required at this time.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- Chief DeLuca received notification that Mitchell Winkelmann has been offered a full-time position with the Mount Prospect Fire Department. His letter of resignation will be presented at the September meeting. Also, Chief DeLuca is in the process of interviewing applicants for part-time paramedic positions.
- Chief DeLuca received a thank you letter for the District's participation in a PubEd detail with the Oakbrook Terrace Park District.
- Chief DeLuca is considering continued discussions with Brycer (The Compliance Engine) LLC, for purposes of tracking fire alarm and suppression testing records. If utilized, the Fire District would not incur any cost for this service. Chief DeLuca has spoken with Brycer several times during the past couple years and may consider will re-engaging with them. Attorney Miller stated that if the District chooses to engage with Brycer, an ordinance will be drafted.

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HR/FINANCE DIRECTOR REPORT

- President Ventura read the written report received from HR Sebesta stating that the necessary paperwork has been completed with I/O Solutions to conduct the firefighter entry level examination. The examination date is set for Saturday, October 26, 2019 at the Drury Lane Theatre.

LEGAL COUNSEL REPORT

- Attorney Miller informed the Board that a new Bidding State Statue has passed. Two agencies have been approved for use without going out for bid. Houston-Galveston and MPP. This will simplify the efforts for purchasing a new vehicle.
- Attorney Miller also informed the Board that he will be providing the Board a draft policy to adopt regarding the legalization of marijuana.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Haring moved, seconded by Ventura to adjourn the meeting.


Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:19 pm.

Submitted by,



Renee Boksa

Recording Secretary