

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

July 10, 2019

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

Board of Fire Commissioners – Regular Meeting Open Session / April 10, 2019

V. PUBLIC PARTICIPATION

VI. NEW BUSINESS

- A. Review/Discuss/Adopt Resolution #2019-02, Amending the Fire Commissioners Rules
- B. Other New Business

VII. ADJOURNMENT

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 10, 2019

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on Wednesday, July 10, 2019, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Haring
Also Present: Chief Ralph DeLuca Jr., Finance Director Gregory J. Sebesta
Attorney Steve DiNolfo, Administrative Assistant Renee Boksa
Absent: Trustee Sarallo

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

PUBLIC HEARING - ANNUAL BUDGET & APPROPRIATION ORDINANCE #19-20-01

Trustee Ventura called the Public Hearing Meeting at 7:02pm for the Annual Budget & Appropriation Ordinance #19-20-01.

As a matter of reference, a notice was published in the newspaper identifying the time and location of the public hearing and stating that a tentative form of the budget was made available for review, at the station, 30 days prior to the public hearing.

President Ventura closed the Public Hearing Meeting at 7:05pm.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of June 5, 2019, seconded by Ventura.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Haring presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending June 30, 2019.

Ventura motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 10, 2019
Page 2

PUBLIC PARTICIPATION

No Public Participation required at this time.

OLD BUSINESS

- A. Annual Budget & Appropriation Ordinance #19-20-01:** The Board of Trustees reviewed and discussed the Annual Budget & Appropriation Ordinance #19-20-01 for the fiscal year beginning June 1, 2019 and ending May 31, 2020.

Trustee Ventura read and motioned to approve the Annual Budget & Appropriation Ordinance #19-20-01 as presented, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- B. Other Old Business**

No Other Old Business required at this time.

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Haring read the grand total of \$28,904.28, for current bills as of July 10, 2019.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- B. Treasurer's Annual Report / Fiscal Year Ending May 31, 2019:** The Board of Trustees reviewed the Treasurer's Annual Report for Fiscal Year Ending May 31, 2019.

Ventura read & accepted the Treasurer's Annual Report for fiscal year ending May 31, 2019 as presented, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- C. Chief Fiscal Officer's Certificate:** The Board of Trustees reviewed the Chief Fiscal Officer's Certificate for fiscal year ending May 31, 2019.

Ventura motioned to accept the Chief Fiscal Officer's Certificate for fiscal year ending May 31, 2019 as presented, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 10, 2019
Page 3

- D. Review/Discuss/Approve Emergency Vehicle Services Contract:** Prior to the meeting, Chief DeLuca and Attorney Miller reviewed and made a few changes to the EVS Contract. The incorrect years were listed on the last page but the Board authorized Chief DeLuca to execute the contract with the corrected years on the contract.

Ventura motioned to approve the Contract with Emergency Vehicle Service (with corrected years) and authorized Chief DeLuca to execute on behalf of the Board, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

- E. Other New Business:**
No Other New Business required at this time.

CORRESPONDENCE

No Correspondence required at this time.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- The District has begun using the new CAD Dispatch program and the computers within the apparatus. Any issues in dispatch or response that have occurred, ETSB team has handled very well. The Trustees were given the opportunity to see how the program works on a mobile device and able to view a few operating screens that demonstrates how the system enhances emergency responses.
- Chief DeLuca received an email from Local 4435 regarding the open application process for a Consolidation Grant. Similar to the last effort, the focus of the Grant would be between the Oakbrook Terrace Fire Protection District and the York Center Fire Protection District. A discussion took place with the Board. The Board approved to move forward with the process and application.
- Chief DeLuca reported that personnel have been able to participate in several training opportunities with Oak Brook FD and York Center FPD. This training has included several buildings planned for demolition and were utilized for fire training exercises and techniques.

HR/FINANCE DIRECTOR REPORT

- Finance Director Sebesta informed the Board that the Audit has been conducted and all information has been supplied to the Auditors. Lauterbach & Amen provide the Auditors with the pension requirements needed to complete the audit. The draft audit should be complete in September. Copies will be provided for the Trustees.

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
July 10, 2019
Page 4

LEGAL COUNSEL REPORT

No Legal Counsel Report required at this time.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Haring moved, seconded by Ventura to adjourn the meeting.

Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:26 pm.

Submitted by,



Renee Boksa
Recording Secretary