

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

June 5, 2019
7:00pm

AGENDA
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- I. CALL TO ORDER (Ventura)**
- II. ROLL CALL (Boksa)**
- III. PLEDGE OF ALLEGIANCE (All)**
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / May 8, 2019 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT – May 31, 2019 (Sarallo)**
- VI. PUBLIC PARTICIPATION (Ventura)**
- VII. OLD BUSINESS (Ventura)**
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Review and Approve Current Bills (Sarallo)
 - B. Review/Discuss Draft Budget & Appropriation Ordinance #19-20-01
 - C. Review/Consider/Approve: Audit Engagement Letter/Mueller & Co., LLP
 - D. Other New Business

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IX. CORRESPONDENCE (Ventura)

* Illinois Municipal League/2019 Foreign Fire Tax Collections

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

- Review Fiscal Year End 5/31/2019 Budget vs. Actual

XII. LEGAL COUNSEL

XIII. CLOSED SESSION (If Required) (Ventura)

- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- Collective Negotiating Matters, Salary Schedules
- Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- The Setting of a Price for Sale or Lease of Property owned by the Public Body
- The Sale or Purchase of Securities, Investments, or Investment Contracts
- Emergency Security Procedures
- Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- The Establishment of Reserves for Claims or Settlement of Claims
- Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: July 10, 2019

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
June 5, 2019

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on Wednesday, June 5, 2019, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also Present: Chief Ralph DeLuca Jr., Finance Director Gregory J. Sebesta
Attorney Joseph Miller, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Sarallo motioned to approve the Board of Trustees Regular Meeting Minutes of May 8, 2019, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending May 31, 2019.

Ventura motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

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OLD BUSINESS

No Old Business required at this time.

NEW BUSINESS

- A. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$45,604.80, for current bills as of June 5, 2019.

Ventura motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- B. Review/Discuss Draft Budget & Appropriation Ordinance #19-20-01:** Finance Director Sebesta reviewed and discussed with the Board of Trustees the draft Budget & Appropriation Ordinance #19-20-01 as presented. The Public Hearing of the final budget will be on the July 10, 2019 agenda.

- C. Review/Consider/Approve: Audit Engagement Letter/Mueller & Co., LLP:** The Board of Trustees reviewed and discussed the audit engagement letter received from Mueller & Co. No other proposals were received.

Ventura motioned to approve and accept the audit engagement letter from Mueller & Co., LLP not to exceed \$13,900.00, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- D. Other New Business:**

No Other New Business required at this time.

CORRESPONDENCE

- **Illinois Municipal League/2019 Foreign Fire Tax Collections:** The correspondence was read and discussed and per Attorney Miller's recommendation, the Board agreed to continue with the Illinois Municipal League as the Foreign Fire Tax Collector.

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FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- The District has been invited to participate in the Villa Park Forth of July parade as well as the Oakbrook Terrace Forth of July parade.
- The new fire station alerting system has been installed in our station. The ETSB funded new CAD (Hexagon) is projected to go live on June 18, 2019.
- Chief DeLuca has attended MABAS meetings regarding the substantial flooding that has occurred in Southern Illinois. With the concern of levies breaching, there will be a possibility of mobilizing the Division water rescue teams. If the Division 12 team is deployed, all costs will be reimbursed by MABAS-IL.
- Chief DeLuca had a preliminary meeting with the Fire Chief of the York Center Fire Protection District. Discussed was the continued functional cooperation efforts, inclusive of sharing equipment resources and furthered coordination of emergency responses. The Fire District has recently benefited by the cost sharing of a new SCBA fit testing machine between the departments.
- Chief DeLuca and Attorney Miller have reviewed and made a few changes to the Emergency Vehicle Services contract. A finalized contract will be presented at the July meeting for the Boards' consideration.
- Chief DeLuca passed on information for the IAFFD annual conference and a dinner invitation for the Trustees to attend.

HR/FINANCE DIRECTOR REPORT

- Finance Director Sebesta presented and reviewed with the Board the budget vs. actual for fiscal year 2018/2019. Director Sebesta was pleased to show that many categories were under budget. The District will continue to maintain its diligent fiscal responsibilities in this upcoming fiscal year as well.

LEGAL COUNSEL REPORT

Attorney Miller updated all present regarding Senate Bill 37, which is no longer an active bill.

Also, as of January 1, 2010, marijuana will be legalized in Illinois. Attorney Miller has read the legal ruling and he will continue discussions with Chief DeLuca and HR Sebesta concerning any changes that may need to be made to the District employee policies.

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CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Sarallo moved, seconded by Haring to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:57 pm.

Submitted by,



Renee Boksa

Recording Secretary