

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
17W400 BUTTERFIELD ROAD
OAKBROOK TERRACE, IL 60181

May 8, 2019
7:00pm

AGENDA
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- I. CALL TO ORDER (Ventura)**
- II. ROLL CALL (Boksa)**
- III. PLEDGE OF ALLEGIANCE (All)**
- IV. APPROVAL OF MINUTES –**
Board of Trustees – Regular Meeting Open Session / April 10, 2019 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT – April 30, 2019 (Sarallo)**
- VI. PUBLIC PARTICIPATION (Ventura)**
- VII. OLD BUSINESS (Ventura)**
 - A. Other Old Business
- VIII. NEW BUSINESS**
 - A. Letter received from York Township Supervisor John Valle re: Reappointment of Trustee Donald Ventura (Ventura)
 - B. Nominations and Elections for Fire District Board President (Ventura)
 - C. Nominations and Elections for Fire District Board Secretary (Ventura)
 - D. Nominations and Elections for Fire District Board Treasurer (Ventura)
 - E. Review and Approve Current Bills (Sarallo)
 - F. Review & Consider Approval of Fire Chief Employment Agreement
 - G. Review & Consider Approval of Insurance Renewal Submitted by The Horton Group & Corkill Insurance
 - H. Review & Consider Approval of Accident & Sick Policy Submitted by Corkill Insurance Agency
 - I. June Meeting Date Change from June 12, 2019 to June 5, 2019
 - J. Other New Business

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IX. CORRESPONDENCE (Ventura)

X. FIRE CHIEFS' REPORT (DeLuca Jr.)

XI. HR/FINANCE DIRECTOR REPORT (Sebesta)

XII. LEGAL COUNSEL

XIII. CLOSED SESSION (If Required) (Ventura)

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

XV. ADJOURNMENT (Ventura)

XVI. NEXT REGULAR MEETING: June 12, 2019

OAKBROOK TERRACE FIRE PROTECTION DISTRICT
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BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 8, 2019

CALL TO ORDER

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on Wednesday, May 8, 2019, at the City of Oakbrook Terrace, 17W261 Butterfield Road, Oakbrook Terrace, Illinois.

ROLL CALL

The roll call indicated the following: Present: Trustees Ventura, Sarallo, Haring
Also Present: Chief Ralph DeLuca Jr., Finance Director Gregory J. Sebesta
Attorney Steve DiNolfo, Administrative Assistant Renee Boksa
Absent: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

MINUTES OF THE PRIOR MEETING

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of April 10, 2019, seconded by Sarallo.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

FINANCIAL TREASURER'S REPORT

Trustee Sarallo presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending April 30, 2019.

Sarallo motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

PUBLIC PARTICIPATION

No Public Participation required at this time.

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OLD BUSINESS

- As mentioned in the Fire Chiefs' report at the April meeting, the resignation letter from part-time Firefighter/Paramedic Eric Focht was received and read by the Board of Trustees.

Ventura motioned to accept the resignation letter from part-time Firefighter/Paramedic Eric Focht, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

NEW BUSINESS

- A. Letter Received from York Township supervisor John Valle re: Reappointment for Trustee Donald Ventura:** President Ventura read the letter for reappointment of himself as Board Member for the Oakbrook Terrace Fire Protection District.

The Board acknowledged the receipt of the letter.

- B. Nominations & Elections for Fire District Board President:** Trustee Sarallo nominated Donald Ventura for President of the Oakbrook Terrace Fire Protection District Board, Ventura seconded the nomination.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- C. Nominations & Elections for Fire District Board Secretary:** Trustee Ventura nominated Courtney Haring for Secretary of the Oakbrook Terrace Fire Protection District Board, Sarallo seconded the nomination.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- D. Nominations & Elections for Fire District Board Treasurer:** Trustee Ventura nominated Andrew Sarallo for Treasurer of the Oakbrook Terrace Fire Protection District Board, Haring seconded the nomination.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

- E. Review and Approve Current Bills:** Trustee Sarallo read the grand total of \$21,862.33, for current bills as of May 8, 2019.

Sarallo motioned to approve the current bills, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

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- F. Review & Consider Approval of Fire Chief Employment Agreement:** The Board of Trustees reviewed and discussed the changes in the Fire Chiefs' employment agreement.

Ventura motioned to approve the Fire Chiefs' Employment Agreement as presented, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- G. Review and Consider Approval of Insurance Renewal Submitted by The Horton Group & Corkill Insurance:** The Board reviewed and discussed the two insurance proposals submitted.

Sarallo motioned to accept the proposal from Corkill Insurance not to exceed \$21,405.00, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- H. Review & Consider Approval of Accident & Sick Policy Submitted by Corkill Insurance Agency:** The Board reviewed and discussed the Accident & Sick Policy submitted by Corkill Insurance Agency.

Ventura motioned to accept the proposed Accident & Sick Policy submitted by Corkill Insurance Agency not to exceed \$4,836.00, seconded by Haring.

Roll Call: Ventura, Sarallo, Haring Absent: None
MOTION PASSES

- I. June Meeting Date Change from June 12, 2019 to June 5, 2019:** Due to a scheduling conflict, the Board agreed to change the June meeting date to June 5, 2019.

- J. Other New Business:**
No Other New Business required at this time.

CORRESPONDENCE

No Correspondence required at this time.

FIRE CHIEFS' REPORT

Chief DeLuca informed the Board on the following items:

- The ETSB new CAD system is scheduled to be installed on May 17, 2019. Chief DeLuca has attended numerous meetings to discuss the operations of the new station alerting system.
- The jointly owned (12 Fire Departments/Districts) Driver Simulator is at the station for the month of May. Chief DeLuca invited the Trustees to come in at any time to try it out.

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FIRE CHIEFS' REPORT

- Chief DeLuca received a request from York Center FPD's Chief Bonomo to meet with to discuss ongoing consolidation/functional cooperation discussions between the two Districts. Chief DeLuca is seeking the Boards' approval to schedule a meeting. The Board agreed for Chief DeLuca to meet with Chief Bonomo.
- Chief DeLuca also indicated that between our Fire District, the Village of Oak Brook and the York Center Fire Protection District, they are looking at the feasibility of a joint purchase of a breathing apparatus fit testing machine as part of a coordinated purchasing effort.
- As in past years, the District has been invited to participate in the Lombard Lilac Parade and the Elmhurst Memorial Day Parade.

HR/FINANCE DIRECTOR REPORT

- Finance Director Sebesta informed the Board that he has been working with Attorney Miller updating the Fire Commissioners Rules. This item will be on the July agenda for the Boards' review and approval.

LEGAL COUNSEL REPORT

No Legal Counsel report required at this time.

CLOSED SESSION

No Closed Session required at this time.

POSSIBLE ACTION ON CLOSED SESSION DISCUSSION

No Action on Closed Session required at this time.

ADJOURNMENT

Sarallo moved, seconded by Ventura to adjourn the meeting.

Roll Call: Ventura, Sarallo, Haring

Absent: None

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:41 pm.

Submitted by,



Renee Boksa
Recording Secretary