

OAKBROOK TERRACE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
17W400 BUTTERFIELD ROAD  
OAKBROOK TERRACE, IL 60181

**March 13, 2019**  
**7:00pm**

**AGENDA**  
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- I. CALL TO ORDER (Ventura)**
- II. ROLL CALL (Boksa)**
- III. PLEDGE OF ALLEGIANCE (All)**
- IV. APPROVAL OF MINUTES –**  
Board of Trustees – Regular Meeting Open Session / February 13, 2019 (Ventura)
- V. APPROVAL OF TREASURER’S REPORT – February 28, 2019 (Sarallo)**
- VI. PUBLIC PARTICIPATION (Ventura)**
- VII. OLD BUSINESS (Ventura)**
  - A. Other Old Business
- VIII. NEW BUSINESS**
  - A. Review and Approve Current Bills (Sarallo)
  - B. Resignation Email / FF/PM Ryan Dubowski
  - C. Other New Business

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**IX. CORRESPONDENCE (Ventura)**

- Board of Review

**X. FIRE CHIEFS' REPORT (DeLuca Jr.)**

**XI. HR/FINANCE DIRECTOR REPORT (Sebesta )**

- IPRF Loss Control Service Visit
- IPRF Workers Comp Audit Report/Adjustment

**XII. LEGAL COUNSEL**

**XIII. CLOSED SESSION (If Required) (Ventura)**

- A. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District
- B. Collective Negotiating Matters, Salary Schedules
- C. Purchase or Lease of Real Property (Real Estate & Buildings) for the use of the Public Body
- D. The Setting of a Price for Sale or Lease of Property owned by the Public Body
- E. The Sale or Purchase of Securities, Investments, or Investment Contracts
- F. Emergency Security Procedures
- G. Litigation (Lawsuits) when in action against, affecting, or on behalf of the particular Public Body
- H. The Establishment of Reserves for Claims or Settlement of Claims
- I. Discussion of Minutes of Closed Session for Purposes of Approval or Review for Public Disclosure

**XIV. POSSIBLE ACTION ON CLOSED SESSION DISCUSSION**

**XV. ADJOURNMENT (Ventura)**

**XVI. NEXT REGULAR MEETING: April 10, 2019**

OAKBROOK TERRACE FIRE PROTECTION DISTRICT  
17W400 BUTTERFIELD ROAD  
OAKBROOK TERRACE, IL 60181  
BOARD OF TRUSTEES  
**REGULAR MEETING MINUTES**  
March 13, 2019

**CALL TO ORDER**

President Ventura called the regular meeting of the Board of Trustees to order at 7:00 p.m. on Wednesday, March 13, 2019, at the Oakbrook Terrace Fire Protection District, 17W400 Butterfield Road, Oakbrook Terrace, Illinois.

**ROLL CALL**

The roll call indicated the following: Present: Trustees Ventura, Haring  
Also Present: Chief Ralph DeLuca Jr., Finance Director Gregory J. Sebesta  
Attorney Joseph Miller, Administrative Assistant Renee Boksa  
Absent: Sarallo

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**MINUTES OF THE PRIOR MEETING**

Haring motioned to approve the Board of Trustees Regular Meeting Minutes of February 13, 2019, seconded by Ventura.

Roll Call: Ventura, Haring

Absent: Sarallo  
MOTION PASSES

**FINANCIAL TREASURER'S REPORT**

Trustee Haring presented the Treasurer's report for Accounts Receivable and Accounts Payable for the month ending February 28, 2019.

Ventura motioned to approve the Treasurer's Report as presented, seconded by Haring.

Roll Call: Ventura, Haring

Absent: Sarallo  
MOTION PASSES

**PUBLIC PARTICIPATION**

No Public Participation required at this time.



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BOARD OF TRUSTEES  
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**HR/FINANCE DIRECTOR REPORT**

- **IPRF Loss Control Service Visit:** HR Sebesta reported to the Board that the 2018 calendar year has shown no loss of time or work comp job related injuries for the District. As a matter of reference, the Safety Committee meets quarterly to discuss and review any incidents, if occurred.
- **IPRF Workers Comp Audit Report/Adjustment:** HR Sebesta was pleased to report that the work comp audit report/adjustment packet was received and only a fee of \$1,325.00 was due. The District has continued to maintain cost containment measures each fiscal year. The full work comp audit is available for the Trustees review.

**LEGAL COUNSEL REPORT**

Attorney Miller informed the Board that many new Bills are going into effect. The District must continue to follow the Prevailing Wage Act but no resolution needs to be adopted. Also, pension consolidation bills are being considered.

In addition, Attorney Miller mentioned that Chief DeLuca was recognized by another Fire District for providing assistance with the creation of a new training facility within the Division.

**CLOSED SESSION**

No Closed Session required at this time.

**POSSIBLE ACTION ON CLOSED SESSION DISCUSSION**

No Action on Closed Session required at this time.

**ADJOURNMENT**

Haring moved, seconded by Ventura to adjourn the meeting.

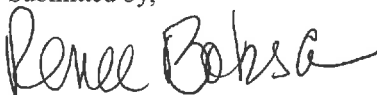
Roll Call: Ventura, Haring

Absent: Sarallo

MOTION PASSES

The regular meeting of the Oakbrook Terrace Fire Protection District Board adjourned at 7:33 pm.

Submitted by,



Renee Boksa

Recording Secretary